



Posted: 3/19/12 JIW

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Cosmetology and Barbering Apprenticeship Committee
MEETING DATE AND TIME:	Monday, March 12, 2012 at 11:00 a.m.
PLACE:	Cannon Bldg., Conference Room A 861 Silver Lake Blvd Dover, DE 19904
MINUTES APPROVED:	March 26, 2012

MEMBERS PRESENT

Kathryn Lord, Professional Member, President
Derrick Reed, Professional Member
Deborah Boulden, Professional Member

MEMBERS ABSENT

There were no members absent.

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

James Collins, Director
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Debbie Frazier

CALL TO ORDER

Mr. Lord called the meeting to order at 11:06 a.m.

NEW BUSINESS

The Board held a discussion on cleaning up the Apprenticeship program that currently exists.

Ms. Lord stated that she has seen numerous Apprentices who have had repeat testing due to failing the Theory part of the exam.

Ms. Lord stated that she has forwarded to the Boards attorney information from other states regarding the requirements of Apprentices and tracking their logged hours.

Mr. Reed stated that he goes over a book with his Apprentices.

Ms. Lord stated that she purchased the teacher version of the Milady Standard Cosmetology book and asks that her Apprentices get their own book. She holds a class once a week where the

Apprentice is also tested once a week on the previous chapter. Ms. Lord added that this should be a requirement of the licensee taking on an Apprentice.

Mr. Collins asked if there is a weekly test that is administered and if it would be an open book test and if in addition to the documentation of hours there should be documentation of the weekly classes and tests.

Ms. Boulden added that even in the Cosmetology schools students are given competencies after each chapter and it should be the same with the Apprentices.

Mr. Collins stated that once the Board completes updating the Apprenticeship Program a Rules and Regulations Hearing will be held and then a mass mailing of the new procedures will be sent out to the licensees.

The Board also discussed increasing the number of Apprentices per licensee from one to two.

The basis for restructuring of the Apprenticeship Program is to put the oneness on the licensee to teach the theory part of the program.

Mr. Collins suggested the possibility of a high quality U-tube tutorial.

PUBLIC COMMENT

Debbie Frazier stated that she was in agreement with the Board that the Apprenticeship Program is in need of structure and accountability.

NEXT SCHEDULED MEETING

The next scheduled Workshop will be on March 26, 2012 at 11:00 a.m. in Conference Room A, second floor of the Cannon Bldg. 861 Silver Lake Blvd. Dover DE.

ADJOURNMENT

There being no further business, a motion was made by Ms. Lord, seconded by Ms. Boulden, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 11:37 a.m.

Respectfully submitted,

Jennifer Witte
Administrative Specialist II